

## Executive Board Meeting Minutes

Friday, January 14, 2011

Adams 12 Educational Support Center

9:00-11:00

President – Jan Lotter  
President-elect – Nanci Morse  
Secretary – Racinda Godbold  
Treasurer - Sue Wagoner  
PYP Representative - Paul Schkade  
MYP Representative - Anne Frazier  
DP Program Level Representative - Julie Webster  
Past President - Donald Marsh  
Conference Director - Nanci Morse  
Executive Assistant - Lori Dowd

## Agenda

Review the Agenda for General Membership Meeting

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Review minutes from last meeting

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Conference Coordinator update (Nanci)

- Jan and Nanci met with Debbie and Dorsee and reviewed what was happening with conference this year initiating the apprenticeship. Face person and the behind the scene person. Dorsee is looking at other options for sites of conference beyond 2012 when contract is up.

Keystone Conference update

- People are registering. Asking for MYP variance on specific workshop (MYP Librarians...don't offer, have to do something else...ask them what to do...haven't gotten back to us, how about MYP Music). Got list of who can use for workshop leaders. Conf. offerings will be posted on IBO in Feb.
- Lots of people have signed up to volunteer. When are we contacting to confirm their involvement to aide in planning. Nanci will work on this weekend.
- Paul asked if there is a description of the workshops officially from IB for participants with actual understandings for them listed. Could we get something like this? Content descriptions would benefit the registration process for participants to know "what" the workshop should help them build understanding for and "correct placement". Further follow up for future inclusion.

November 13 Symposium update-results

- Results from evaluation...big hit. Heard very positive comments from the DP sessions. (Julie)

- Financial...income = DP\$8000, MYP \$9000, PYP \$7000 expenses \$15,000. Looks like we made \$10,000
- If we made money, what could we change knowing we have some wiggle room?
- Discussion about trying again next year. It's a need. Need to get planned a little earlier. Consider it annually. Good support for the change process for the work coming at us. When would we input from our groups. Bring up in April meeting to gather topic ideas. Don Marsh willing to help with that next fall.

#### Request from DP for a symposia March 4 (Julie Webster)

- Julie shared a request to offer a Language A and Language B symposium in March for DP. She shared an analysis of the DP coordinators survey and the projected cost. Julie proposed that she be able to move forward with this request to offer a Language A on March 11 and Language B on March 4. Make sure add participant meals. Members only. Need to be mindful of cost for symposium. This would be less costly because IBARMS DP is supplementing through their budget. Date discussion about good date? Don moved, Racinda second approved to go ahead.

#### IB Student Summit at Keystone update (Bethany)

- Keystone Science School – handouts; List of 72 students who would like to participate. IB student retreat: Get Outside (CAS project) IB World Conference resurrection of past practice jumping around the world...can't be called a IB World Confernece....reunion – may make new students not think they can participate...will be creating a one pager flyer with logo to get registration going. Need 32 minimum and max 80 (can do 90). Is this just IBARMS students? Or the world? Can we use IBARMS logo? Not sure about that? Project is going and ready to advertise. Need to advertise beyond the reunion. Priority to reunion students and then open up. How wide to open and how big do we want to get? Contract needs to be signed \$1500 down payment. Distribution. Would like to have some IB teachers to support him...facilitators...pay them. Is that a requirement? Date change? What to share with general membership. Registration for alumni first and open up at end of January. Just DP (entering 1<sup>st</sup> year okay). Can view the Keystone the website for more. Make sure bonded and insured. Nothing in contract that gives someone with a suit access to IBARMS funds. Don proposed that we write the check to Keystone Science School, seconded and passed.

#### Dates and location of next year meetings (refer to by-laws)

- Pattern? Nanci's favorite dates shared and executive input. Decided (9/16, 11/4, (put symposium back to back 11/5), 1/20, 4/20)
- How many times do we need to meet? Survey in the last 2 years. 4 was preferred. Could be put about again this April to survey needs.
- Location? Do we like this location? Accessibility good. Cost is reasonable in comparison to hotel. Everything comes with the room (tech). Good to put out in a survey. Subsidizing cost just a little. Jan and Nanci will create a survey.

#### Review funding for scholarships and grants

- Patrica Westmore making announcements about what is going on with them. Could we send more to the grants and/or scholarships? \$6000 grants for special projects \$5000 for scholarships. Scholarship will have \$10,000 this year. Committee will decide how that \$ is dispersed. Fund the additional request for a grant (Jennifer Simms)

#### Elections next meeting – what will we need?

- Treasurer (Sue – do you want to run again), MYP representative(open to nominations), DP representative (however Julie will do if all else fails). Bios of

interested persons submitted to Jan Lotter by March 15<sup>th</sup>. Lori send out a reminder with meeting invite March 8<sup>th</sup>.

**Jordi Owens – Stop.the.talk**

- Purpose: want to expand my movement/mission/purpose...anti-bullying..organization. Request to support and promote.